



## Benefits

- +25% cost savings
- Focus on core competency
- Secure online solution
- Real-time visibility
- Reduce invoice processing from days to hours
- Proven plug-in technology
- No infrastructure investment
- Environmentally friendly
- Pay only for consumption (no licensing fees or annual maintenance fees)
- No hardware or software to buy or install



## Paperless Accounts Payable (PAP)

### Access your accounts payable system wherever you are

Converga's Paperless Accounts Payable (PAP) is a technologically advanced, accounts payable workflow solution that recognises both paper and electronic supplier invoices and seamlessly incorporates them into one single, instantly accessible system.

There's no software or hardware to buy. No installation or license fees – only a secure online solution ready to be implemented in your business today.

Converga PAP is a robust proven system with over 10 million invoices being processed per year.

### A green solution that actually costs less

Our PAP solution will not only save you time and money, it's also environmentally friendly. A Life Cycle Assessment (LCA) of PAP shows that for every 1 million invoices, up to 800 tonnes of CO2 and 3200 trees can be saved if the invoices are processed digitally. Learn more at our website: [www.converga.com.au/environment](http://www.converga.com.au/environment).

### Profitable:

- Substantially reduce operating expenses through automation, process improvement and labour savings (+25% minimum cost savings)
- Eliminate costly manual data entry
- Free-up staff to concentrate on core business activities
- Eliminate storage & retrieval costs

### Efficient:

- Improve workflow control, information accuracy and business compliance
- Eliminate circulation of paper invoices and manual document matching
- Reduce invoice processing from days to hours
- Report on liabilities in real time
- Respond instantly to supplier queries

### User-friendly:

- Access and view entire payable system instantly
- Reduce time consuming AP enquiries
- Directly interface into existing ERP and financial systems
- View invoice values not yet entered into payable system
- Real-time reporting giving complete AP visibility



## Our Paperless Solutions:

- Paperless Accounts Payable
- Procure 2 Pay
- Automated Claims/Form Processing
- Digital Mail
- Digital Document & Record Management

## Converga - Innovators in business

### What we do and how we do it

Converga has a range of office and business solutions which use imaging, data capture, document management and workflow technologies to provide clients with real competitive advantage. We specialise in Information Logistics and Business Process Outsourcing, and in order to provide our customers with effective solutions, we leverage our experience, processes, people, technology and partners to deliver innovation, exceptional customer service and cost savings.

### Let us take you on a journey of innovation

We've already led some of Australia's largest insurance organisations along a path of innovation. The journey will allow you to gain strategic advantages, ongoing cost savings and world-class best practice capabilities.

### Why take the journey with us?

Converga offers customised, efficient, and cost effective paperless accounts payable processing solutions, saving you time and money which enables you to focus on your core business functions. Our solutions employ state of the art software and hardware, delivering unsurpassed automated processes. Our goal is to deliver higher levels of service (more cost effectively) than you could provide in-house.

### Who we are

Converga is a 100% owned subsidiary of New Zealand Post. When Converga began operations in 1994, the company was best known as a provider of mailroom services. As the demand for Information Management services increased we emerged as a specialist in Business Process Outsourcing with a particular focus on case management and claims processing.

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[www.converga.com.au](http://www.converga.com.au)



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